RENTAL APPLICATION/Offer to Lease

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1 Applicant(s)

Applicant 1:

Name:

Current Address:

Unit No. Street Number and Name City Province Postal Code

Contact:

Mobile Phone No. Home Phone No. Business Phone No. Email

Applicant 2: (Use additional application form if more than two applicants)

Name:

Current Address: ☐ Same as Applicant 1

Unit No. Street Number and Name City Province Postal Code

Contact:

Mobile Phone No. Home Phone No. Business Phone No. Email

2 Landlord Name

Landlord:

Name:

Address:

Unit No. Street Number and Name City Province Postal Code

3 Rental Unit Applied For

The Applicant is applying for the non-smoking rental unit at:

Unit No.	Street Number and Name	City	Province	Postal Code
			Ontario	

And the following parking privileges required for ____ private automobiles (specify the number of spaces in each category):

Outside	Underground	Covered	Garage
0	0	0	0

4 Occupants

Proposed Occupant(s) [in addition to Applicant(s)]:

Name(s)	Date of Birth (yyyy/mm/dd)

Pets: The Applicant intends to keep a pet at the Rental Unit ☐ yes ☐ no

5 Term

The Term of this prospective tenancy will start on: _____ yyyy/mm/dd

The Term of this prospective tenancy will end on: _____ yyyy/mm/dd

Date accommodation required: _____ yyyy/mm/dd

6 Rent

Rental information for rental unit applied for:

Base rent for rental unit: $_____
Parking: $_____
Other (specify): _____ $_____
Other (Specify): _____ $_____
Other (Specify): _____ $_____
Total Rent Payable (lawful rent) per month: $_____
Total Discounted Rent Payable per month: $_____

A Pro-Rated Rent of $ $ 0.00 shall be paid in advance to cover the period from

_____ to _____

yyyy/mm/dd yyyy/mm/dd

Summary of Monies to be Paid with Rental Application:

Total Monthly Rent Payable for first month: $_____
Pro-Rated Rent: $ $ 0.00
Contract Deposit: $_____
Refundable Deposits (for keys, fobs, cards, etc): $_____
Total: $ $ 0.00

Total Deposit received with this Application: $ $ 0.00

Services:
The following services are included in the Total Rent Payable for the rental unit: (Check boxes for services included)

☐ Electricity ☐ Heat ☐ Water ☐ Fuel or gas (not for heat)

☐ Hot Water Heater ☐ Other:_____ ☐ Other:_____
(specify any "other" service(s))

7 Rent Discount(s)

☐ The Total Discounted Rent Payable specified in clause 6 above includes a 2% prompt payment discount which shall be given monthly **only** if the Total Discounted Rent Payable is paid on or before the first day of each month. This discount may be discontinued, in the Landlord's sole discretion, at any time after the expiry of the initial term specified in clause 5 above.

☐ If the rental unit is subject to a further discount, the amount of the discount shall be $_____ which shall be given as follows:

8 Applicant Particulars

APPLICANT 1:_____ **APPLICANT 2:**_____
(Name) (Name)

Present Landlord's Name		
Present Landlord's Address		
Present Landlord's Phone No.		
Years lived at present address?:		
What is your previous address?		
Years lived at previous address?		

Name of Previous Landlord		
Address of Previous Landlord		
Phone # of Previous Landlord		
Employer's Name		
Address		
Telephone		
Length of Employment		
Occupation		
Annual Income		
Previous Employer's Name		
Previous Employer's Phone		
Length of Employment		
Name of Applicant's Bank		
Branch		
Account Number(s) and Type		
Other Income or Assets		
(Please Specify)		
Year, Make and Colour of Auto		
Licence No. (Auto)		
Driver's Licence No.		
Social Insurance No. (optional)		
Date of Birth (D/M/Y)		
Photo ID Provided (specify type)		

REFERENCES: **Two personal** (other than relatives) and **one credit** other than the aforementioned Bank. Must be completed in full.

NAME		
ADDRESS		
PHONE		
NAME		
ADDRESS		
PHONE		
NAME		
ADDRESS		
PHONE		

IN CASE OF EMERGENCY, Contact next of kin:

NAME		
ADDRESS		
PHONE		
RELATIONSHIP		

9 Acknowledgements and Signatures

I/we acknowledge that the rent charged for the Rental Unit applied for was negotiated based on the number of occupants as set out in our application and agree to limit the number of occupants accordingly.

I/We accept that the personal information collected in this application shall be recorded and administered in accordance with the Landlord's Privacy Policy, notice of which has been given as a schedule to this application. **The Applicant hereby gives permission to the Landlord or his Agent to use the information collected herein to obtain a consumer report; to contact employers, previous landlords, references; to contact agencies that provide landlord information; to enforce the terms of any Tenancy Agreement that may be subsequently entered into with the Applicant; or, to reasonably use it otherwise to assess this Rental Application.**

I/We hereby certify that the information and representations provided on this form are correct and are intended to be relied upon by the Landlord in its consideration of whether to accept my/our offer to lease. I/We agree and acknowledge that upon acceptance of this Rental Application by the Landlord, I/We shall hereby be bound to a Tenancy Agreement with the Landlord on the terms and conditions set out in this Rental Application and shall further be bound to all of the terms and conditions of a Tenancy Agreement incorporating the above terms into the Residential Tenancy Agreement (Standard Form Lease), including the Landlord's usual Additional Terms thereto, which I/We have been given the opportunity to review. Any omission or misstatement by the Applicants in this Rental Application may result in the termination of your tenancy by the Landlord even after occupancy has been taken.

It is further agreed and acknowledged that upon acceptance of this Rental Application by the Landlord, the Contract Deposit shall be deemed to be a Rent Deposit and applied towards the rent of the last month of the tenancy created by such acceptance. **I/We acknowledge that, before taking possession, I/We shall provide proof of obtaining adequate Tenants' Liability and Contents Insurance to the Landlord**.

If the Landlord is unable to give possession of the rental unit on the date of commencement of the term for any reason, the Landlord shall not be subject to any liability to the Applicants and shall give possession as soon as the Landlord is able to do so. The rent shall abate until possession of rental unit is offered by the Landlord to the Tenant. Failure to give possession on the date of commencement shall not in any way affect the validity of the Tenancy Agreement, the obligations of the Tenant or in any way be construed to extend the term of the Tenancy Agreement.

It is agreed that where this Application is rejected, the Landlord shall not be required to give reasons therefore.

APPLICANTS:

_____ _____

Applicant 1 Printed Name **Date**

☐ Check this box if you are submitting your Application electronically. This represents your signature. You must fill out the date beside.

_____ _____

Applicant 2 Printed Name **Date**

☐ Check this box if you are submitting your Application electronically. This represents your signature. You must fill out the date beside.

ACCEPTANCE: The Landlord hereby accepts this Rental Application for the rental unit as herein described:

Acceptance Date: _____ **Landlord or Agent: _____**

"I have authority to bind the Corporation/Landlord"

Clear Form Complete Form