

# RESIDENT CONCERN FORM



Please first speak to your Resident Manager directly. We will attempt to resolve your concerns immediately.

If you prefer to put your concerns in writing, please complete this form providing as much detail as possible, including dates and times on incidents and submit it in one of the following ways:

- Deliver directly to your Resident Manager;
- Send by facsimile transmission to your Property Manager at 416-923-1712; or
- Mail to our Head Office at 77 Bloor Street West, Suite 1100, Toronto, Ontario M5S 1M2.

Type of Concern:  Maintenance Repairs\*     Neighbour     Human Rights /AODA     Other  
*\*Please first complete a "Request for Maintenance Repair Form"*

<b>Tenant</b>	_____	<b>Telephone Number</b>	_____
<b>Building Address</b>	_____	<b>Apartment</b>	_____
<b>Date of Incident</b>	_____		

**Details of Incident**

(if necessary use additional pages stapled together with this form)

<b>Tenant Signature</b>	_____	<b>Date</b>	_____
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You can reach your Property Manager by e-mail at [girwin@canahahns.com](mailto:girwin@canahahns.com) or by telephone at 416-923-1714 ext 27. You can expect a response from your Property Manager within 24 hours of receipt of this completed form.