



Application *Requirements*

Dear Prospective Tenant(s),

Thank you for expressing your interest in our Avenue Living property! We are excited to assist you in your application process. To ensure a smooth and efficient review of your application, we require specific documentation that verifies both your identity and your financial status.

Documentation *Requirements*

To complete your application, you will need the following:

1. Valid Photo ID

PLEASE PROVIDE A GOVERNMENT-ISSUED PHOTO ID THAT MEETS THE FOLLOWING CRITERIA:

- A clear image that is easy to read
- Your full name clearly displayed
- Your date of birth included
- The ID must be current and not expired

Common examples include a Driver's License, Passport, Provincial ID or Status Card.

2. Proof(s) of Income

You may submit one or more of the following documents to demonstrate your income:

- **PAY STATEMENT:**

- Must include your full name and pay period dates.
- The statement should be dated within the last month and display the pay for the period shown, as well as the year-to-date (YTD) amount.

- **LETTER OF EMPLOYMENT | SALARY LETTER:**

- Should be printed on an official company letterhead and include your full name, date of issue (not older than one month), and your annual salary. A signature from an official representative is also required.

- **LETTER OF EMPLOYMENT | HOURLY LETTER:**

- Must be on company letterhead, include your full name and the date of issue (no older than one month), state your hourly wage, average hours worked, and must be signed by an official representative.

- **BANK STATEMENT:**

- Needs to display your full name, statement period, be dated within the last month, and show direct deposits with date, source, and amount. The statement should cover the entire month.

- **SAVINGS STATEMENT:**

- This document should include your full name, statement dates (not older than one month), and indicate the closing or available balance.

- **INCOME SUPPORT CHEQUE & SLIP:**

- Provide either a scan or image of your income support cheque or an official income support slip that includes your full name, date of issue (no older than one month), and details about the source or program.

- **RENT ASSISTANCE PROGRAM:**

- Must be on the agency letterhead, include your full name and date of issue (no older than one month), specify the period of support, the amount received, and be signed by an authorized representative.

- **STUDENT LOAN DOCUMENTATION:**

- An official document that includes your full name, date of issue (not older than one month), relevant semester or term, and the amount granted.

- **SELF-EMPLOYED DOCUMENTATION:**

- The most recent tax year document showing profits, along with your full name and business name. Additionally, you may provide other self-employment evidence such as invoices, bank business statements, or receipts for transactions from the past month.

Should you have any questions, please reach out to your Avenue Living representative via email. Alternatively, you may contact our Customer Experience Center at 1-855-247-1492, where our team is ready and willing to assist you.

Thank you once again for considering Avenue Living for your housing needs. We look forward to receiving your application and welcoming you to our community!

Warm regards,

AVENUE LIVING

Apartment Rentals in Western Canada