



A.S.H. MANAGEMENT GROUP INC.

233 PORTAGE AVENUE, SUITE 100, WINNIPEG, MB R3B 2A7 / TELEPHONE (204) 982-7973 FAX NO. (204) 956-5262
WEBSITE: www.ashmanagementgroup.com / EMAIL: leasing@ashmanagementgroup.com

NOTICE OF ASSIGNMENT / SUBLET

Please consider this my formal notice of my intention to assign / sublet my apartment.

Suite address: _____

Tenant name(s): _____

Phone number: _____

Preferred date to assign / sublet the above suite: _____

Date current lease expires: _____

Reason for vacating: _____

The tenant agrees to pay a fee in the amount of \$75.00 to cover the cost of processing applications, credit checks and paper work involved with this assignment / sublet before the landlord will accept the above notice.

Payment received on: _____ Paid by: _____ Receipt number: _____

The tenant understands that it is their responsibility to advertise and locate a suitable sub-tenant to fulfill the remainder of the lease. The tenant also realizes that this notice in no way nullifies the Lease Agreement, and that until and unless a sub-tenant, approved by A.S.H. Management Group Inc. has taken occupancy of the above noted suite, remains responsible to honour the Lease Agreement.

A unit condition / move-out report will be completed on the above noted suite (once a suitable sub-tenant(s) has been approved) and any damages, missing items and cleaning will be charged. Upon move out, please notify A.S.H. Management Group Inc. of your forwarding address whereby any money owing to you can be sent.

Signed on this _____ day of _____, 20____.

Tenant Signature

Tenant Signature